



**Office of the Mayor**



**EXECUTIVE ORDER NO.** 05  
Series of 2020

**"AN ORDER RECONSTITUTING THE AD HOC MUNICIPAL SCREENING COMMITTEE FOR THE PHILIPPINE NATIONAL POLICE (PNP) RECRUITMENT PROGRAM"**

**WHEREAS**, DILG NAPOLCOM Memorandum Circular No. 2007-009 prescribes the procedures and guidelines for the recruitment, selection and appointment of PNP uniformed personnel;

**WHEREAS**, Section IV.C of the said Memorandum Circular provides for the establishment of an Ad Hoc Body at the municipal level to screen, evaluate and recommend qualified PNP applicants;

**WHEREAS**, DILG NAPOLCOM Memorandum Circular No. 2011-007 amended the composition of the Ad Hoc Body;

**WHEREAS**, there is a need to reconstitute the Municipal Screening Committee due to a change in the membership thereof and for the conduct of screening of police applicants;

**NOW THEREFORE, I, FRANCES ANN B. PETILLA**, Municipal Mayor, by virtue of the powers vested in me by law, do hereby reconstitute the Ad Hoc Municipal Screening Committee for the PNP Recruitment Program as follows:

**Section 1. COMPOSITION.** The Ad Hoc Municipal Screening Committee shall be composed of the following:


- Chairperson: **HON. FRANCES ANN B. PETILLA**, Municipal Mayor
- Members: **HON. RONNAN CHRISTIAN M. REPOSAR**, Municipal Vice-Mayor  
**RICARDO C. GIO**, DILG-MLGOO  
**GREGORIO P. DOLINA, JR.**, MPOC Member  
**TERESA A. MONTUBIG**, Woman Member of NGO  
**PMAJ. JOEMEN P. COLLADO**, Chief of Police
- Secretariat: **PNP Representative**

**Section 2. FUNCTIONS.** The Ad Hoc Committee shall perform the following functions:

- 1.) Conduct widest dissemination of vacancies in the Philippine National Police in the municipality;
- 2.) Conduct an initial screening and preliminary interview of individual applicants based on the qualifications and standards set by the PNP;
- 3.) Recommend to the Local Chief Executive the list of qualified applicants initially screened and interviewed by the committee for endorsement to the PNP.

**Section 3. EFFECTIVITY.** This Executive Order shall take effect immediately and shall remain in force and effect until revoked or amended.

DONE in the Municipality of Palo, Leyte, this 15th day of JANUARY in the year of Our Lord, Two Thousand and Twenty.

  
**FRANCES ANN B. PETILLA**  
Municipal Mayor